



## City of Tacoma Bicycle and Pedestrian Technical Advisory Group

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**In person meeting location:** Tacoma Municipal Building, Room 248 (747 Market Street Tacoma, WA 98402)  
*The Tacoma Municipal Building is served by Pierce Transit bus routes 1, 2, 11, 16, 45, and 57. Visit [www.tripplanner.piercetransit.org](http://www.tripplanner.piercetransit.org) to find your route. The Tacoma Municipal Building has bike racks at the Market St and St. Helens Ave entrances. Visit [cityoftacoma.org/mobility](http://cityoftacoma.org/mobility) for a map of Tacoma bikeways.*

**To join by computer, click on the following link:**

<https://us06web.zoom.us/j/99545896138?pwd=Skd4dDI0WFQreDU4eFpHQIV5U2J5Zz09>

**To join by phone, call:** +1 253 215 8782

If you are asked for a Meeting ID, enter: 995 4589 6138

If you are asked for a Password, enter: 762319

### MINUTES November 27, 2023 5:30-7:30 PM

#### I. Call to order, land acknowledgement, and approval of minutes

Chair Jennifer Halverson-Kuehn (Chair Jenn) called the meeting to order at 5:34PM.

We gratefully honor and acknowledge that we reside on the traditional lands of the Puyallup People. The Puyallup people have lived on this land since the beginning of time. They are still here today. They live, work, raise their children, take care of their community, practice their traditional ways and speak the Twulshootseed language – just as their ancestors did.

#### II. Introductions, Icebreaker & Approval of Minutes

Members Matt and Steve were excused absence. Members shared their favorite hot drink.

Member Dana moved to approve the October 23, 2023 minutes and Member Thomas seconded. The minutes were approved as presented.

#### III. Public Comment

No members of the public provided comment.

#### IV. Business Items:

- **South Tacoma Station Access Improvements Project Update**

Zac Eskenazi and Austin Neilson, Sound Transit, provided an update on the South Tacoma Station Access Improvements. Zac shared that this is a follow-up to his summer presentation to BPTAG that included a discussion on community needs and ideas. The project is currently conducting an online open house on the proposed projects to improve access for people walking, biking, and using transit to get to the South Tacoma Sounder Station. Zac provided a summary of the major project changes, which included shared use path/protected bike lanes on Adams St and protected bike lanes on Pine St. He explained that the online open house is asking for feedback on Priority 2 projects. It is likely that funding will not be able to incorporate all Priority 2 projects, so the feedback will help identify community priorities.

Zac asked members to share the online open house when posted and to provide feedback.



- **Bike Parking Code Updates Discussion**

Liz Kaster, Active Transportation Planner, presented the bike parking requirements for new developments. As part of Home in Tacoma, an initiative to increase middle housing, updates to the Municipal Code related to parking for bikes is being evaluated. Having functional and safe bike parking is important to support affordable housing, mode shift. Members shared good and bad experiences with bike parking and storage designs, function, location, and access. Secure design and locations (in the front and visible by many) was a top priority. Liz provided an overview of the code as it relates to bike parking.

Members recommended that racks include **50%** ground level rack types or lower level racks to accommodate heavier/larger bikes and people who cannot lift it overhead. Members agreed that **10%** of bike parking in a structured garage should have access to electrical outlets. Members had a robust discussion on the number of required residential long-term and short-term bike parking, including the definition of the uses. Members discussed long term parking should be **1 per unit or .75 per bedroom**, student housing should have a higher number of stalls than a retirement home. Members recommended requiring fixit stations for larger multifamily developments and removing the shower requirements.

- **Staff Updates**

- **Transportation Division Job Openings**

- [Active Transportation Programs Planner](#) - closes 12/4
- [Neighborhood Programs Designer](#) - continuous, first consideration for applications received by 11/29
- [Traffic Engineer Planning/Professional](#) - closes 11/29

- **Report from Transportation Commission**

Jennifer Kammerzell, Asst. Division Manager, shared that the Transportation Commission agenda included a meet and greet with the new Public Works Department Director Ramiro Chavez and update on the Vision Zero program.

- **BPTAG at other active transportation meetings**

Chair Jenn attended the IPS Committee meeting that included an Active Transportation Updates.

Char Jenn stated that the December meeting will be cancelled.

- **Public Comment**

Larry Leveen provided comment.

Bill Terrance provided comment.

## V. Adjourn

Chair Jenn adjourned the meeting at 7:23



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City's Active Transportation Coordinator, Liz Kaster, at (253) 363-1135 (voice), [lkaster@cityoftacoma.org](mailto:lkaster@cityoftacoma.org), or via TTY/ASCII at (800) 833-6388